



Office of the President of the Philippines  
**National Youth Commission**  
 Alcalañang, Manila

**OFFICIAL REGISTRATION FORM**  
 Youth Organization Registration Program

ORGANIZATION PROFILE				
Name of Organization				
Organization's Address				
Building	No	Street	Municipality/City	Province
Major Classification  <input type="checkbox"/> Youth Organization  <input type="checkbox"/> Youth-Serving Organization		Sub-Classification  <input type="checkbox"/> National Organization <input type="checkbox"/> Community-Based <input type="checkbox"/> Out-of-School Youth <input type="checkbox"/> Religious <input type="checkbox"/> School-Based <input type="checkbox"/> Young Professional/Young Entrepreneur/Working Youth <input type="checkbox"/> Youth with Special Needs		
Telephone Number		Fax Number (if any)		Official Organizational Email Address

LEADERSHIP / MEMBERSHIP INFORMATION					
Name of President / Head of Organization			Name of Adviser / Consultant		
<i>Family</i>	<i>Given</i>	<i>Middle</i>	<i>Family</i>	<i>Given</i>	<i>Middle</i>
Contact Number / Mobile Number			Contact Number / Mobile Number		
Email Address			Email Address		
Current Number of Membership			Date of Establishment of Organization		

BRIEF DESCRIPTION AND OBJECTIVES OF THE ORGANIZATION

## ATTACHMENTS / REQUIREMENTS

This Official Registration Form shall be accompanied by the following:

- Directory of officers and advisers
- List of Members (name and age)
- Endorsement/Certification issued by the appropriate authority
  - For School-based organizations: certificate should be from any school authority
  - For Community-based, out of school youth, youth with special needs: certificate should be from any government official within the community (Mayor, Barangay Official, etc.)
  - For Religious-based organizations: certificate should be from the parish priest / head pastor, head of a congregation, head of religious sect, etc.)
  - For National Organization: certificate should be from the national organization's secretariat and/or officers

## SUBMISSION OF REQUIREMENTS

- The application requirements can be submitted through:
  - a. Mail or hand carry to: **The YORP Secretariat**  
c/o RYDD  
National Youth Commission  
Bookman Building, 373 Quezon Avenue  
Quezon City
  - b. Email scanned copies of the requirements to [yorp@nyc.gov.ph](mailto:yorp@nyc.gov.ph)

\*\* Once completed and verified, the registration will be valid for 3 years. A Certificate of Registration will be sent to the organization. The organization is also required to update the YORP Secretariat every year of the directory of officers and members.

## UNDERTAKING

We hereby signify our desire to seek registration with the National Youth Commission (NYC) pursuant to Republic Act (RA) 8044. With such desire, we hereby undertake to swear that:

- (1) The information contained herein and the attachments as required by the NYC are true and correct;
- (2) We shall work as NYC's partner in serving the Filipino youth;
- (3) We commit to actively participate in the different programs and projects of the NYC.

Should the organization violate any law of the land, or any policy, rule or regulation of the NYC, our registration may be revoked or suspended.

\_\_\_\_\_  
**President / Head of Organization**  
(Printed name and Signature)

\_\_\_\_\_  
**Adviser / Consultant**  
(Printed name and Signature)

Date of filing: \_\_\_\_\_

## DEFINITION

- (a) **YOUTH ORGANIZATION** – refers to any organization whose members are youth aged from 15 to 30 years old.
- (b) **YOUTH SERVING ORGANIZATION** – refers to any organization whose primary objectives, programs and projects are youth-related or cater to those aged 15 to 30 years old.

The organizations mentioned in mentioned above shall be classified according to the majority of its membership, as follows:

- (a) **NATIONAL ORGANIZATION** – a youth or youth – serving organization with regional, provincial, or municipal chapters nationwide and whose major programs are nationwide in nature.
- (b) **COMMUNITY BASED ORGANIZATION** – refers to a youth or youth serving organization whose programs, projects and membership are based only in a certain locality or community.
- (c) **RELIGIOUS ORGANIZATION** – refers to a youth or youth serving organization whose membership belongs to a certain religion or sect or religious belief.
- (d) **SCHOOL BASED ORGANIZATION** – refers to a youth or youth serving organization whose membership are students belonging to schools, universities or colleges legally recognized by the state.
- (e) **OUT OF SCHOOL YOUTH ORGANIZATION** – refers to a youth or youth serving organization whose membership are not enrolled in any formal / vocation school or are not employed nor self-employed and not college, or technical or vocational school graduates or whose projects, programs and objectives are geared towards those who are not enrolled or are not employed nor self – employed and not college or technical or vocation school graduates.
- (f) **YOUNG PROFESSIONAL / YOUNG ENTREPRENEURS OR WORKING YOUTH ORGANIZATION** – refers to a youth or youth serving organization whose membership or whose projects, programs and objectives are for a group of young professionals or for a group of young employed individuals or for a group of young entrepreneurs.
- (g) **YOUTH WITH SPECIAL NEEDS ORGANIZATION** – refers to a youth or youth serving organization whose membership belong to those youth needing special care, attention or protection, or whose programs, projects and objectives cater to the youth needing special care, attention or protection, which includes youth in indigenous cultural community, youth with disabilities, youth in situations of armed conflict, young victims of national disasters and calamities, youth offenders, juvenile delinquents, drug dependent youth, street youth and abused/exploited youth.